Risk Assessment

Name of organiser/operator:

Details of gathering/event:

Assessment carried out by:

Date assessment was carried out:

Date of next planned review:

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done ✓ Date completed
e.g. Fresh air cannot circulate in the venue.	*e.g. Attendees may be at higher risk of catching Covid.*	*e.g. All windows are kept open.*	*e.g. Install a CO2 monitor to check airflow and keep levels below 900 parts per million.*	*e.g. Event lead.*	*e.g. One day before event & periodically during the event.*	*e.g. ✓ 10/10/2021*